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Michael Kautzman



### Job Service Report to Determine Liability

Typically completed if you have employees or want to apply for Letter of Exemption from the Transient Merchant License requirement. Telephone 701-328-2814 or 800-472-2952. Fax 701-328-1882

State law requires employers to provide unemployment insurance for their workers if they meet certain criteria. Report to Determine Liability is required to be completed and filed no later the 20 days after first employing workers but may be filed earlier.

If unemployment insurance is required, the submittal of quarterly Employer's Contribution and Wage Reports is required.

North Dakota Job Service General Web Site: <http://www.jobsnd.com/unemployment-business/learn-about-taxes>

Report to Determine Liability:

[http://www.jobsnd.com/sites/default/files/Report%20to%20Determine%20Liability\\_2.pdf](http://www.jobsnd.com/sites/default/files/Report%20to%20Determine%20Liability_2.pdf)

**Our service fee to file an application is typically \$20 to \$60 @ doc to deliver or file depending on the amount of time needed to complete.**